

# August 2010 Workshops

[www.jobcenterofwisconsin.com](http://www.jobcenterofwisconsin.com)

Job Service/Dane County Job Center ~ 1819 Aberg Avenue ~ (608) 242-4900

Hours: 7:45 AM-4:30 PM – Monday through Friday

**\*Please be on time for workshops if you are late you will need to reschedule. Thank you.\***

Monday	Tuesday	Wednesday	Thursday	Friday
<b>2</b> <b>9 – 10:30 Job Service Networking Group</b>	<b>3</b>	<b>4</b> <b>9:30 – 12 Starting Your Own Business</b>  <b>1 – 2 Cover Letter</b>  <b>1-2 Practice Interview</b>	<b>5</b> <b>10– 11:30am City of Madison Workshop –Age Discrimination</b>  <b>1 – 2 Practice Interview</b>	<b>6</b> <b>10 - 11 Resume Review</b>  <b>9 – 12 Ability Profiler</b>  <b>1 – 2 Resume 201</b>
<b>9</b> <b>9 – 10:30 Job Service Networking Group</b>	<b>10</b> <b>9 – 10 Interview Workshop</b>	<b>11</b> <b>9 – 11 Choice Change and Adjustment</b>  <b>1 – 2 Practice Interview</b>	<b>12</b> <b>1 – 2 Practice Interview</b>	<b>13</b> <b>9 – 11 Resume Basics</b>  <b>1 – 2 Resume Review</b>
<b>16</b> <b>9 – 10:30 Job Service Networking Group</b>	<b>17</b> <b>9 – 10 Cover Letter Workshop</b>  <b>1 – 2 Resume 201</b>	<b>18</b> <b>1 – 2 Practice Interview</b>	<b>19</b> <b>1 – 2 Practice Interview</b>	<b>20</b> <b>8 – 10 Choice Change and Adjustment</b>  <b>1 – 2 Resume Review</b>
<b>23</b> <b>9 – 10:30 Job Service Networking Group</b>	<b>24</b> <b>9 – 11 Resume Basics</b>  <b>1 – 2 Interview Workshop</b>	<b>25</b> <b>12:30 – 2:30 Choice Change and Adjustment</b>  <b>1 – 2 Practice Interview</b>	<b>26</b> <b>1 – 2 Practice Interview</b>	<b>27</b> <b>9 – 11 Ability Profiler Interpretation</b>  <b>1 – 2 Resume Review</b>
<b>30</b> <b>9 – 10:30 Job Service Networking Group</b>	<b>31</b> <b>9 – 10 Cover Letter Workshop</b>  <b>1 – 2 Resume 201</b>		* * * <b>You must sign up in advance to attend a workshop. See a staff person or call 242-4900.</b> * * *	

# August 2010 Computer Lab

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Monday	Tuesday	Wednesday	Thursday	Friday
<b>2</b> <b>8:15 – 12 Work Keys</b>  <b>12:30 – 4:30 Work Keys</b>	<b>3</b> <b>Note: computer lab location is not in the job center</b>	<b>4</b> <b>Lab Location:</b>  <b>TEC Center</b> <b>3513 Anderson Street, Suite 108</b> <b>Madison, WI 53704</b>	<b>5</b>  <b>8:15 – 12 Work Keys</b>  <b>12:30 – 4:30 Work Keys</b>	<b>6</b>
<b>9</b> <b>8:15 – 12 Work Keys</b>  <b>12:30 – 4:30 Work Keys</b>	<b>10</b>	<b>11</b>	<b>12</b> <b>8:15 – 12 Work Keys</b>  <b>12:30 – 4:30 Work Keys</b>	<b>13</b>
<b>16</b> <b>8:15 – 12 Work Keys</b>  <b>12:30 – 4:30 Work Keys</b>	<b>17</b>	<b>18</b>	<b>19</b> <b>8:15 – 12 Work Keys</b>  <b>12:30 – 4:30 Work Keys</b>	<b>20</b>
<b>23</b>	<b>24</b> <b>8:15 – 12 Work Keys</b>  <b>12:30 – 4:30 Work Keys</b>	<b>25</b>	<b>26</b> <b>8:15 – 12 Work Keys</b>  <b>12:30 – 4:30 Work Keys</b>	<b>27</b>
<b>30</b> <b>8:15 – 12 Work Keys</b>  <b>12:30 – 4:30 Work Keys</b>	<b>31</b> <b>8:15 – 12 Work Keys</b>  <b>12:30 – 4:30 Work Keys</b>		* * * <b>You must sign up in advance to attend a workshop. See a staff person or call 242-4900.</b> * * *	